



VA Certification Request

Nelson 105 | va@saumag.edu | 870-235-4034 | 870-235-4931 (fax)

Name		SSN	
Mailing Address (permanent address for VA correspondence)		City, State Zip	
Phone Number	<input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Other	Email Address	
Catalog Year	Degree <input type="checkbox"/> Associate's <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's	Major	Minor/Emphasis (only if required by major)

- Are you a returning student? Yes (last semester certified: _____) No
- Did you use your VA benefits at another school before joining SAU/since your last certification at SAU? Yes No
- Are you currently enrolled at another school and wish to earn benefits for that course/those courses? Yes No
- Are you repeating any courses*? Yes (list reason and course prefix/number, e.g., ENGL 1113, below) No

*Only repeats of courses that are failed or for which the grade does not meet minimum requirements for graduation may be certified.

Semester requesting certification (check only one): Fall 20____ Spring 20____ Summer I 20____ Summer II 20____

Educational Benefit Program:

- Chapter 30 – Montgomery GI Bill®/Active Duty (MGIB) **
 - Chapter 31 Voc Rehab
 - Chapter 33 Post 9/11 GI Bill® Are these benefits from your own service or transferred from a parent/spouse?
 - Chapter 35 Dependents' Educational Assistance (DEA) Veteran's SSN/VA File #: _____
 - Chapter 1606 – Montgomery GI Bill®/Selected Reserve (MGIB-SR) **
 - Chapter 1607 – Reserve Educational Assistance Program (REAP) **
- ** Chpts 30, 1606, and 1607 must submit enrollment using WAVE online (gibill.va.gov/wave) or by phone (877-823-2378)**

I am also applying for Federal Tuition Assistance (FTA)* for these courses (enter course prefix/number, e.g., SOC 2003):

*FTA can be used in the same semester as VA education benefits, but may not be used for the same course(s).

Please understand that:

- the major information listed above must be the official major and catalog year declared with the university, and only courses required for that major/catalog year will be certified.
- to be certified, you must officially save your schedule with the Business Office.
- it is your responsibility to report any schedule changes to the VA Certifying Official, and you are responsible for any resulting overpayments made to you.
- taking non-required courses or repeats will reduce your certified hours accordingly.
- you are ultimately responsible for the payment of your tuition, fees, and books.
- if you are enrolled in Composition I, those 3 hours will not be reported to the VA until after the grade is recorded at the end of the semester; if a grade of "NC" (No Credit) is reported by the instructor, no benefit can be paid for this course.

Please understand that **the VA will NOT pay** for:

- non-required courses (e.g., adding extra hours to meet scholarship/enrollment requirements, taking courses for a minor that's not required by the major, elective courses that do not count towards graduation).
- non-required repeats (e.g., repeating a course that has already been successfully completed, even if to improve GPA).
- courses from which you drop/withdraw or courses that you fail to attend.

By my signature I confirm that I have provided accurate information, I have read and understand all of the statements above, and I agree to comply with all SAU and VA guidelines.

Signature: _____ Date: _____

VA Certifying Official Use Only: updated 11/12/15	
<input type="checkbox"/> major/catalog matches	<input type="checkbox"/> vetstatus entered
<input type="checkbox"/> paid flag	<input type="checkbox"/> vetcode entered
<input type="checkbox"/> current checklist	<input type="checkbox"/> schedule verified
<input type="checkbox"/> certified in VAONCE	<input type="checkbox"/> added to spreadsheet