REINSTATEMENT TO F-1 STUDENT STATUS SAMPLE LETTER

Date:

USCIS Officer

U.S. Citizenship and Immigration Services

Dear Sir/Madam:

***(Request reinstatement and describe what happened.)*** Please accept my application for reinstatement to F-1 status. Recently I have become aware that ***(Choose one from the examples if it covers your case or write your own explanation.)*** I have failed to process my transfer from *(*name of previous school)/ I have failed to extend my stay before my I-20 expired. ***(Explain why this happened.)*** This was due to ***(Choose one example or rewrite.)*** oversight on my part/ my misunderstanding of the F-1 regulations. ***(Add your specific reasons.)***

***(Cite your good points.)*** I feel fortunate to be able to study in the United States. I have always attended school as a full time student and have not engaged in unauthorized employment. ***(Promise that this will not happen again and reiterate your request.)*** I am determined to be more careful from now on in order to make sure that I fully abide by the regulations. I sincerely hope that I can be reinstated to F-1 status and be allowed to complete my studies.

Thank you for your consideration. Sincerely,

***(Sign your name)***