



Request for Outside Employment
(Section 313 University Handbook)

Name _____

Date _____

Position _____

Department _____

Outside Employment:

Employer _____

Brief Description of Duties _____

I certify that the outside employment:

- (a) does not conflict with my job at the University,
- (b) is not on University grounds,
- (c) does not use University supplies or equipment.

Printed Name: _____

(Signature)

Recommend

Approval Disapproval

Supervisor

Approval Disapproval

Dean/Director

Approval Disapproval

Senior Administrator

Approval Disapproved

President Date